



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

Canc frp: Jun 04
IN REPLY REFER TO
OPNAVNOTE 5750
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30 JUN 2003

OPNAV NOTICE 5750

From: Chief of Naval Operations
To: All Ships and Stations (less Marine Corps field addressees not having Navy personnel attached)

Subj: ANNUAL SHORE ACTIVITY HISTORY COMMANDER'S ASSESSMENT AND COLLECTION AND DISPOSITION OF OPERATION IRAQI FREEDOM AND GLOBAL WAR ON TERRORISM HISTORICAL RECORDS

Ref: (a) OPNAVINST 5750.4D, 23 Aug 02, Navy Historical Programs
(b) CNO WASHINGTON DC 182200ZMAR02 (NAVADMIN 067/03), Capturing Our Operational History
(c) OPNAVINST 5750.12H, 14 Mar 02, Command History Instruction

1. Purpose. To expand guidance contained in references (a) through (c) that directs commanders and commanding officers of shore activities to amend 2002 Command Histories that were due to the Naval Historical Center in March 2003 and to prepare 2003 Command Histories that will be submitted to the Naval Historical Center in March 2004 so as to document their command's actions in support of Operation IRAQI FREEDOM and the Global War on Terrorism (NAVADMIN 067/03).

2. Action. Annual shore command histories shall include a Commander's Assessment containing personal commentary and reflections on the unit's operations. Descriptions of circumstances and sequence of events leading to major decisions and results of those decisions are particularly desired, so too are accounts of specific contributions of individuals in the command to mission accomplishment. Specifically, document support to contingency forces or operations including homeland defense. Shore commands shall also submit electronic copies of key records documenting manpower, intelligence, logistics, training, budgetary issues, base support, anti-terrorism/force protection activity, and homeland security support, including emergency response and consequence management when required. These materials shall be ordered chronologically as appendices to the shore command annual history. Revised 2002 Command Histories completed IAW this notice are due NLT 60 days after release of this notice. The Commander's Assessment and electronic copies of records shall be submitted as follows:


a. Preferred means of transmission will be through the use of CD-ROM. Shore command histories on CD-ROM classified thru secret should be sent to the Naval Historical Center by approved commercial courier service following security directions posted at www.history.navy.mil/history.

b. Secondary means of transmission of shore command histories will be by SIPRNET as attachments to classified e-mail to archives@cno.navy.smil.mil. To facilitate transmissions please coordinate in advance with Mr. Randy Potter at randy.potter@navy.mil or via telephone DSN: 288-3125 or (202) 433-3125.

c. Top Secret command histories on CD-ROM shall be forwarded via courier to: 405130-BA 33, NHC/AR Washington, DC.

d. Shore command histories on CD-ROM containing compartmented information shall be forwarded via courier to: 449354-BA-31, ONI/Suitland, Maryland. Inner wrapper of package should read: Mr. Randy Balano, Historian, ONI-ODB ext: 2975. Contact telephone number is DSN: 659-4488/5901 or (301) 669-4488/5901.

3. Cancellation Contingency. This notice may be retained upon incorporation into a future or forthcoming instruction.


P. A. TRACEY
Vice Admiral, U.S. Navy
Director, Navy Staff

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SNDL Parts 1 and 2